# ANNEX C: Clinical Supervision Sheet

**Administration of COVID-19 vaccines to individuals aged 18 years and over**

**National Protocol, Version 3**

Valid from: 8 March 2024

Review date: 1 August 2024

Expiry date: 31 August 2024

This sheet must record the name of the clinical supervisor taking responsibility and all the people working under different activity stages of the protocol.

Activity stages of the vaccination pathway under this protocol:

|  |  |  |
| --- | --- | --- |
| Stage 1 | 1. Assessment of the individual presenting   for vaccination   1. Provide information and obtain informed   consent   1. Provide advice to the individual | Registered Healthcare Professionals Only |
| Stage 2 | Vaccine Preparation | Registered Healthcare Professionals, non- registered professionals or non-registered Armed Forces staff |
| Stage 3 | Vaccine Administration | Registered Healthcare Professionals, non- registered professionals or non-registered Armed  Forces staff |
| Stage 4 | Record Keeping | Registered Healthcare Professionals, non- registered professionals or non-registered Armed Forces staff |

The clinical supervisor has ultimate responsibility for safe care being provided under the terms of the protocol. Persons working under the protocol may be supported by additional registered healthcare professionals, but the clinical supervisor retains responsibility.

Before signing this Protocol, check that the document has had the necessary authorisations. Without these, this Protocol is not lawfully valid.

# Clinical Supervisor

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Designation | Signature | Date |
|  |  |  |  |

**Practitioner(s) and Activity Stages**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Activity Stage(s) | Signature | Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Note to Clinical Supervisor**

Score through unused rows in the list of practitioners to prevent practitioner additions post managerial authorisation.

This authorisation sheet should be retained to serve as a record of clinical supervision arrangements for those working under this Protocol.